



# NFOP Examiner's Certificate

Year ended 31st December 2023

**Branch Number** .....

**Branch Name** .....

**INCOME**

**EXPENDITURE**

**Membership fees**

Collected locally .....

Friends of NFOP .....

**Rebate Received**

January .....

April .....

July .....

October .....

**Conference expenses reimbursed** .....

**Members Contributions**

Social Events .....

Branch Holidays .....

**Bank Interest** .....

**Other Income (specify):**

.....

.....

.....

Hall Hire .....

Refreshments .....

Hospitality/Guest Speaker .....

Donations to Welfare Fund .....

Conference Expenses .....

Social events .....

Branch Holidays .....

Printing & Copying .....

Postage .....

Telephone .....

Stationery .....

Travel .....

**Other Expenditure (specify)**

.....

.....

.....

**Total Income** .....

**Total Expenditure** .....

**Balances at :**

31st December 2022

Cash .....

Current account .....

Deposit Account .....

Other Accounts .....

**Total 2022** .....

Income less Expenditure .....

**Total 2023** .....

31st December 2023

Cash .....

Current account .....

Deposit Account .....

Other Accounts .....

Sub total .....

**Total 2023** .....

**Treasurer's Signature** .....

**Date** .....



**NFOP Examiner's Certificate**  
 Year ended 31st December 2023  
**Fund Raising Events and Collections**

**INCOME**

**Money received from**

Events .....

Collections .....

Donations .....

**Total** \_\_\_\_\_

**EXPENDITURE**

Cost of events .....

Donations .....

**Total** \_\_\_\_\_

**I/We the undersigned, having been elected as Examiners for the above Branch, confirm that the financial records of the Branch have been inspected and that the financial affairs of the Branch have been conducted in accordance with Branch Rules. I/We also confirm that any matters of which we were unsure have been brought to the attention of the Branch Treasurer and Secretary.**

**Signature** .....

Print Name .....

**Signature** .....

Print Name .....

**Date (dd/mm/yy)** .....

**Meetings**

Number of meetings held .....

Highest Attendance ..... month .....

Lowest Attendance ..... month .....

Average Attendance .....