

NFOP ANNUAL GENERAL MEETING & CONFERENCE 2026

OBSERVER FORM

SUBMISSION DEADLINE – MONDAY 2nd FEBRUARY 2026

***** Late submissions will NOT be accepted *****

USE OF THIS FORM

MEMBERS: Attending the AGM/Conference as an OBSERVER.

(All Members, whether attending as an Observer or Carer are classed as an OBSERVER on this form.)

NON-MEMBERS: Can ONLY attend in a CARERS capacity to provide support to an attending Delegate.

BRANCH NAME:..... **BRANCH NO:**.....

MEMBER: OBSERVER APPOINTMENT – Completed by the BRANCH

NAME OF OBSERVER

ADDRESS

POST CODE TEL

EMAIL

MEMBERSHIP ID NO.

ATTEND AS **CARER** for Name of Delegate:

I need to be seated with the Delegate: **Yes / No*** (*delete as appropriate)

(If YES please enclose a letter setting out reasons behind need to sit with Delegate)

The member above has been appointed as a Branch Observer at the Branch meeting held on:

Date of meeting:

Signed by the Signed by the

Branch Chairman **Branch Secretary**

NON-MEMBER: CARER ATTENDANCE – Completed by the ATTENDING DELEGATE

If a Delegate needs to be accompanied by a Carer who is a non-member:

NAME OF CARER

ADDRESS

POST CODE TEL

EMAIL

The non-member above has been appointed as a Carer for the following attending Delegate:

Name of Delegate:

I need to be seated with the Delegate: **Yes / No*** (*delete as appropriate)

(If YES please enclose a letter setting out reasons behind need to sit with Delegate)

Signed by the Signed by the

Branch Delegate **Branch Secretary**

ACCOMMODATION REQUIREMENTS (*delete as appropriate)

STAYING AT THE CONFERENCE HOTEL **Yes / No*** *(If NO please see section below)*

SHARING ROOM: **Yes / No***

PERSON SHARING: _____ **Delegate */Observer*/
Partner*(- not attend AGM/Conf)**

NIGHTS OF: **Mon 11th May** **Tues 12th May**

ROOM TYPE: **Single** **Double** **Twin** A single room may be allocated if not sharing

ACCOMMODATION SPECIAL REQUESTS (cannot be guaranteed as we are reliant upon the hotels availability)

DIETARY NEEDS:THE CONFERENCE DINNER ON TUES 12th MAY IS A PRE-ORDERED SET MEAL – MENU CHOICES WILL BE PROVIDED AT A LATER DATE & PRIOR TO THE EVENT & CANNOT BE CHANGED PLEASE CONFIRM ANY SPECIAL DIETARY NEEDS HERE:

IF YOU ARE NOT STAYING AT THE CONFERENCE HOTEL

– Completed by OBSERVER (*delete as appropriate)

Name of other Hotel _____

Attending the Conference Dinner **Yes / No*** (Evening of Tues 12th May 2026)

***Observers and Carers not staying at the Conference Hotel
£33.50 will be charged to the Branch to cover the cost of the dinner.***